



Inclusive practice checklist

Are you ready to strengthen inclusive practice across your entire service? Check off all of the examples below that already apply to your service – well done! If any practices below are unfamiliar, jot them down and set aside some time to chat with your Inclusion Professional about how to achieve every inclusive practice on the list.

✓ LANGUAGE AND COMMUNICATION

- When you need to communicate with families, do you share information in a language that is accessible to them?
- Are your communications delivered in a way that is inclusive of diverse family situations (e.g., instead of addressing communication to 'mums and dads', try 'families', 'guardians' or 'adults')?
- Do you model inclusive language when addressing groups of children? Instead of 'boys and girls', could you use terms such as 'everyone' or 'team'?

✓ ALL-ABILITIES AND ACCESSIBILITY

- Do you have different methods of delivering instructions to communicate according to children's needs and differences? (E.g., spoken instructions, visual cues, songs, etc.)
- Do you plan learning experiences that can be modified or adapted to meet a variety of needs?
- For children who require additional support, is this done in a way that minimises impact to the child's day?
- Do you encourage all children to engage in tasks and activities as independently as possible, at their own pace, only providing support when needed?
- Does your service have a quiet space for children to co-regulate if they feel big emotions?

✓ CULTURAL SAFETY AND AWARENESS

- Do you know about every child's language and culture? Not just the traditions of their culture, but the ones that are meaningful to their family?
- Do you have a relationship with your local multicultural services?
- Are all children's names spelt correctly on lists and displays – and do you, other staff and children pronounce them properly?
- Do you have a relationship with local Aboriginal services and does your setting include Aboriginal and Torres Strait Islander perspectives?
- Does your service calendar include important days of celebration and commemoration for all of the cultures in your setting and local community? Do you acknowledge and teach children about these events?